

Article 40 – Authorization of New Committees

Motion:

Moved and seconded that a Town Information Technology Advisory Committee be authorized to meet regularly, and as required, and to advise the Town Meeting, the Board of Selectmen, the Finance Committee and the School Department on further developments regarding information technology requirements, budgets, spending, and strategic planning, including, but not limited to:

- Providing a comprehensive review of current and emerging information technology requirements to enable the town and schools to cost effectively deliver required services to employees, citizens and students over the next 5-10 years
- Considering best practices for IT operations and infrastructure as implemented by peer communities
- Defining evaluation criteria and service level metrics to drive vendor selection and ongoing vendor quality and service delivery
- Reviewing the town's current IT staffing, skills, budgets and operational processes and policies and providing recommendations for improvement as needed
- Assessment of non-traditional solutions such as cloud, wireless and outsourcing that could potentially improve service levels and reduce costs
- Ongoing technical advisory insight for evaluation of RFP responses
- ROI analysis and cost justification for IT investments
- Prioritizing areas of future investment and innovation

And further that the Town Moderator be authorized to form such a committee consisting of:

- One active Town Employee (to represent the IT priorities and capabilities of the town);
- One members of the Board of Selectmen;
- One member of the Finance Committee;
- One member of the School Department (to represent the IT priorities and capabilities of the schools);
- Three Citizens of Winchester at large, preferably with expertise in information technology infrastructure and operations best practices for local governments and/or small to mid-size businesses